



MYRTLE CREEK CITY COUNCIL
REGULAR COUNCIL MEETING AGENDA
MYRTLE CREEK COUNCIL CHAMBER

AGENDA PACKET 07/17/2018

All city public meetings are being digitally recorded for sound and video camera surveillance.

The City Council of the City of Myrtle Creek will meet on Tuesday, July 17, 2018 in a Regular Council session at 5:30 PM in the Myrtle Creek Council Chamber, 207 NW Pleasant Street, Myrtle Creek, Oregon.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, or discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING – 5:30 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Citizens Heard on Non-agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Public Presentations

4. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately upon request.

Consent Agenda Part I - Requires a motion

4.1 Approval of minutes of the Regular City Council Meeting for June 19, 2018

Consent Agenda Part II - Requires a motion

4.2 Acknowledge receipt of Payroll & Claims Report for June, 2018

Consent Agenda Part III - Requires a motion

4.3 Acknowledge receipt of Court Report – June, 2018

5. Department Reports

5.1 Finance Officer Report

5.2 Police Department Report

5.3 Fire Department Report

5.4 Public Works Report

6. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

- 6.1 IGA with Cow Creek
- 6.2 Request for use of Park after Hours
- 6.3 Sponsor Request for the Elks Lodge
- 6.4 Permit Request for alcohol on City grounds

7. Resolution

7.1 RES-18-10 A RESOLUTION APPROVING THE DOUGLAS COUNTY COMMISSION'S ORDER INITIATING THE FORMATION OF A COUNTY-WIDE TRANSPORTATION DISTRICT

8. Citizens Heard on Non-Agenda Items

9. City Administrator & Other Department Reports

Items for discussion by the City Administrator and Department Heads as needed.

10. Mayor and Councilor – Committee Reports and Councilor Comments

11. Executive Session

The Myrtle Creek City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

11. Adjournment



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: June 19, 2018

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Ken Brouillard

COUNCILORS PRESENT: Council President Bill Burnett; Councilors: Henry Stevens, Alan Kusler, and Susan Harris

COUNCILORS ABSENT: Councilor Gail Black

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Sean Negherbon, City Recorder Joshua Norton, Finance Officer Eadie Calkins, Police Chief Don Brown

CALL TO ORDER: Mayor Brouillard called the June 19, 2018 meeting to order at 5:30 PM

CONSENT AGENDA

Part I – Approval of June 5, 2018 Council Meeting Minutes

Motion was made by Councilor Stevens and seconded by Councilor Harris to approve the minutes of June 5, 2018 as presented in the council packet. Discussion: This meeting was called to order at 5:31pm.

Vote: Motion passed unanimously.

Part II – Approval of Payroll & Claims Report for May, 2017

Motion was made by Councilor Harris and seconded by Councilor Black to accept the payroll and claims report for May, 2018. Discussion:

Vote: Motion passed unanimously.

Part III – Acknowledge Receipt of City Committees/Commission Reports

Motion was made by Councilor Harris and seconded by Councilor Stevens to acknowledge receipt of Part III of the Consent Agenda as presented in the June 19, 2018 council packet. Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Finance Officer

Finance Officer, Eadie Calkins' report was submitted into record as written. Councilor Stevens questioned the amount spent in construction water. Councilor Stevens also noted our large carry over. Councilor Kusler asked if the splash pad could be funded through the water fund; it cannot.

Police Department

Police Chief Don Brown submitted his report into record as written. The department is actively patrolling for tall grass now that it is fire seasons. Chief Brown explained a reimbursement policy for other agencies recruiting officers from our department. Officer Black will be moving to the Douglas County Sheriff's Department. There are currently two reserve officers. Johnathon Brewster is being promoted to Sergeant.

Fire Department

Fire Chief Brandon Everett's report was into record as written. Approximately 80% of calls are medical aids. Council questioned whether or not these calls should be chargeable. Tri City Fire Department is installing a new fire siren at the municipal airport.

Public Works Department

Public Works Director Quinn Pickering submitted his report into record as written. Oak Street is nearly finished. The water line on Simpson Street will start next week. Garrett Goodwin was recently hired; another applicant is lined up for July.

REGULAR AGENDA

Alcohol Use Approval in the Park by Bonnie Miller for the Summer Festival Lumberjack Dinner

Bonnie Miller spoke to the Council regarding her alcohol use permit for Millsite Park after the Lumberjack Show to be held on July 28, 2018.

Motion was made by Councilor Harris to authorize the alcohol permit for Bonnie Miller on July 28, 2018.
Second to the motion was made by Councilor Burnett. *Discussion:* The Police Chief noted that there haven't been any issues.
Vote: Motion passed unanimously.

Letter Requesting fee waiver for use of Evergreen Park

Motion was made by Councilor Burnett to authorize the alcohol permit for Bonnie Miller on July 28, 2018.
Second to the motion was made by Councilor Harris. *Discussion:*
Vote: Motion passed unanimously.

RESOLUTIONS

Resolution No. RES-18-09; A Resolution Declaring the City's Election to Receive State Revenues

Mayor Brouillard opened the public hearing at 6:10 p.m. for Resolution No. RES-18-09; a Resolution Declaring the City's Election to Receive State Revenues. City Administrator Negherbon then submitted his staff report into record.

Hearing no further testimony for or against the resolution, Mayor Brouillard then closed the public hearing at 6:13 p.m.

Motion to approve Resolution No. RES-18 -09 was made by Councilor Stevens. A second to the motion was made by Councilor Harris. Discussion:

Vote: Motion passed unanimously.

Resolution No. RES-18-07; A Resolution Adopting the Budget

Mayor Brouillard opened the public hearing at 6:15 p.m. for Resolution No. RES-18-07 a Resolution Adopting the Budget. City Administrator Negherbon then entered his budget message into record.

Hearing no further testimony for or against Resolution No. RES-18-07, Mayor Brouillard then closed the public hearing at 6:17 p.m.

Motion to approve Resolution No. RES-18-07; a Resolution Adopting the Budget was made by Councilor Stevens. A second to the motion made by Councilor Harris. Vote: Motion passed unanimously.

Resolution No. RES-18-08; A Resolution Making Appropriations

Motion to approve Resolution No. RES-18 -08; A Resolution Making Appropriations was made by Councilor Stevens. A second to the motion was made by Councilor Burnett. Discussion:

Vote: Motion passed unanimously.

Resolution No. RES-18-06; A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2)

Motion to approve Resolution No. RES-18-06; A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2) was made by Councilor Harris. A second to the motion was made by Councilor Kusler. Vote: Motion passed unanimously.

City Administrator Report

The City Administrator passed out literature from the County on forming a Douglas County Proposed Transit District. City Administrator Negherbon submitted the document into the record and explained it to council; by consensus the council directed Mr. Negherbon to research more information on the topic. Also by consensus, council decided to cancel the July 3rd council meeting.

Mayor and Councilor – Committee Reports and Councilor Comments

Councilor Burnett pointed out the 1% growth in Myrtle Creek, as published in the News Review. Councilor Kusler addressed the previous discussion on the complaint policy. Mayor Brouillard said he was proud of the town, there seems to be a lot of activity. Chief Brown passed on compliments he was given about our city from someone who would like to retire here.

ADJOURNMENT

Mayor Brouillard adjourned the regular meeting of the City Council for June 19, 2018 at 6:37 p.m.

Ken Brouillard, Mayor

Attest: _____
Joshua Norton
City Recorder

CITY OF MYRTLE CREEK**PAYROLL AND CLAIMS****JUNE ~ 2018**

| FUND # | FUND DESCRIPTION | BILLS | P/R | TOTAL |
|---------------|-------------------------|----------------------|---------------------|----------------------|
| 100 | GENERAL FUND | 130,571.34 | 26,716.06 | 157,287.40 |
| 200 | SEWER FUND | 28,120.73 | 24,947.72 | 53,068.45 |
| 210 | SEWER CONSTRUCTION | - | - | - |
| 250 | WATER FUND | 23,654.90 | 16,185.49 | 39,840.39 |
| 255 | METER DEPOSITS | - | - | - |
| 260 | WATER CONSTRUCTION | 9,362.00 | - | 9,362.00 |
| 280 | AIRPORT FUND | 487.64 | - | 487.64 |
| 300 | STREET FUND | 9,581.76 | 4,977.67 | 14,559.43 |
| 420 | SEWER EFFLUENT LOAN | - | - | - |
| 430 | WWTP REPAY FUND | - | - | - |
| 450 | WTP E RES DEBT FUND | - | - | - |
| 500 | PARK DEVELOPMENT | 6,707.91 | - | 6,707.91 |
| 580 | CAPITAL PROJECTS | - | - | - |
| | TOTAL ALL FUNDS | \$ 208,486.28 | \$ 72,826.94 | \$ 281,313.22 |

Accounts Payable

Checks by Date - Detail by Check Date

User: ecalkins
Printed: 7/3/2018 10:11 AM



City of Myrtle Creek

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|-------------------------|--|-------------------------|--------------|
| 41071 | 2305 | ACCELA, INC. #774375 | 06/07/2018 | |
| | INV-ACC40258 | OPERATING SUPPLIES - WATER MT | Online Bill Pay | 139.44 |
| | INV-ACC40258 | OPERATING SUPPLIES - STREETS | Online Bill Pay | 9.96 |
| | INV-ACC40258 | OPERATING SUPPLIES - SEWER MT | Online Bill Pay | 182.60 |
| Total for Check Number 41071: | | | | 332.00 |
| 41072 | 1067 | ALL ROCK | 06/07/2018 | |
| | 913236 | CAPITAL PROJECTS - PARK DEV, Walking T | | 400.00 |
| | 913246 | CAPITAL PROJECTS - PARK DEV, Walking T | | 400.00 |
| Total for Check Number 41072: | | | | 800.00 |
| 41073 | 6700 | ATLAS COPCO COMPRESSORS LLC | 06/07/2018 | |
| | 94855 | EQUIP MAINT & REPAIR - WATER PLANT | | 494.08 |
| | 96209 | EQUIP MAINT & REPAIR - WATER PLANT | | 247.37 |
| | 96210 | EQUIP MAINT & REPAIR - WATER PLANT | | 348.89 |
| Total for Check Number 41073: | | | | 1,090.34 |
| 41074 | 2137 | AVISTA UTILITIES | 06/07/2018 | |
| | JUNE 2018 | GAS HEAT - FIRE | 269650 | 60.78 |
| | JUNE 2018 | GAS HEAT - COMM CTR | 268180 | 34.62 |
| | JUNE 2018 | GAS HEAT - POOL | 265671 | 69.55 |
| | JUNE 2018 | GAS HEAT - PUB BLDGS | 264966 | 80.56 |
| | JUNE 2018 | GAS HEAT - PUB WORKS | 269323 | 17.51 |
| | JUNE 2018 | GAS HEAT - SEWER MT | 269006 | 17.51 |
| | JUNE 2018 | GAS HEAT - SEWER MT | 270193 | 22.00 |
| | JUNE 2018 | GAS HEAT - WWTP | 74666 | 1,144.00 |
| Total for Check Number 41074: | | | | 1,446.53 |
| 41075 | 4543 | CORIX WATER PRODUCTS (US) INC. | 06/07/2018 | |
| | 17813015659 | CAPITAL PROJECTS - PARK DEV, Walking T | | 144.79 |
| | 17813016008 | CAPITAL PROJECTS - PARK DEV, Walking T | | 133.29 |
| | 40964 | CAPITAL PROJECTS - PARK DEV, Walking T | | -138.97 |
| Total for Check Number 41075: | | | | 139.11 |
| 41076 | 1125 | DOLE COALWELL | 06/07/2018 | |
| | 61349 | CONTRACTUAL SERVICES - SUPPORT SVC | | 414.00 |
| | 61358 | CONTRACTUAL SERVICES - COURT | | 489.04 |
| Total for Check Number 41076: | | | | 903.04 |
| 41077 | 1045 | DOUGLAS COUNTY FARMERS CO-OP | 06/07/2018 | |
| | 859540 | BLDG & GROUNDS MAINT - PARKS | | 80.68 |
| Total for Check Number 41077: | | | | 80.68 |
| 41078 | 2714 | ELAINE HOWARD CONSULTING, LLC | 06/07/2018 | |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--------------------------|--|-------------------------------|---------------|
| | 122 | CONTRACTUAL SERVICES - SUPP SVCS | | 2,744.02 |
| | | | Total for Check Number 41078: | 2,744.02 |
| 41079 | 1556 868082 | ERA REGULATORY SERVICES - WWTP | 06/07/2018 | 195.83 |
| | | | Total for Check Number 41079: | 195.83 |
| 41080 | 1583 659297 | FERGUSON ENTERPRISES, INC #3011 EQUIPMENT - WATER MAINT, Meters | 06/07/2018 | 9,920.00 |
| | | | Total for Check Number 41080: | 9,920.00 |
| 41081 | 1079 10976658 | HACH COMPANY OPERATING SUPPLIES - WWTP | 06/07/2018 | 38.05 |
| | | | Total for Check Number 41081: | 38.05 |
| 41082 | 2351 76500098397 | LES SCHWAB WAREHOUSE CENT EQUIP MAINT & REPAIR - PUB WORKS | 06/07/2018 | 171.74 |
| | | | Total for Check Number 41082: | 171.74 |
| 41083 | 1703 5342 | MIGNOLA FARMS INC. BLDG & GROUNDS MAINT - PARKS | 06/07/2018 | 582.00 |
| | | | Total for Check Number 41083: | 582.00 |
| 41084 | 1039 | MSK BUILDING SUPPLY | 06/07/2018 | |
| | MAY 2018 | BLDG & GROUNDS MAINT - PARKS | | 47.66 |
| | MAY 2018 | BLDG & GROUNDS MAINT - POOL | | 137.29 |
| | MAY 2018 | BLDG & GROUNDS MAINT - PUB BLDGS | | 5.99 |
| | MAY 2018 | EQUIP MAINT & REPAIR - PARKS | | 2.29 |
| | MAY 2018 | EQUIP MAINT & REPAIR - WATER PLANT | | 14.21 |
| | MAY 2018 | EQUIP MAINT & REPAIR - WWTP | | 19.97 |
| | MAY 2018 | EQUIP MAINT & REPAIR - STREETS | | 13.00 |
| | MAY 2018 | OPERATING SUPPLIES - PARKS | | 19.56 |
| | MAY 2018 | OPERATING SUPPLIES - PARK DEV | | 21.85 |
| | MAY 2018 | OPERATING SUPPLIES - PUB WORKS | | 4.29 |
| | MAY 2018 | OPERATING SUPPLIES - WWTP | | 25.99 |
| | MAY 2018 | CAPITAL PROJECTS - PARK DEV, Walking T | | 29.44 |
| | MAY 2018 | MISCELLANEOUS - WATER MAINT | | 5.58 |
| | | | Total for Check Number 41084: | 347.12 |
| 41085 | 1119 279189 279192 | MYRTLE CREEK SAW SHOP OPERATING SUPPLIES - PARK DEV EQUIP MAINT & REPAIR - PUB WORKS | 06/07/2018 | 6.00 25.00 |
| | | | Total for Check Number 41085: | 31.00 |
| 41086 | 1089 | NAPA AUTO PARTS | 06/07/2018 | |
| | 967403 | EQUIP MAINT & REPAIR - PUB WORKS | | 1.92 |
| | 967444 | BLDG & GROUNDS MAINT - WWTP | | 2.25 |
| | 968146 | EQUIP MAINT & REPAIR - PARKS | | 4.46 |
| | 968564 | EQUIP MAINT & REPAIR - WWTP | | 9.87 |
| | 968636 | BLDG & GROUNDS MAINT - WTP | | 34.13 |
| | 968870 | EQUIP MAINT & REPAIR - PUB WORKS | | 35.62 |
| | 969377 | OPERATING SUPPLIES - WWTP | | 4.06 |
| | 969719 | EQUIP MAINT & REPAIR - PUB WORKS | | 6.04 |
| | 969739 | EQUIP MAINT & REPAIR - PUB WORKS | | 2.25 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|---|-------------------------------|---|
| | 969963 | EQUIP MAINT & REPAIR - PUB WORKS | | 7.77 |
| | | | Total for Check Number 41086: | 108.37 |
| 41087 | 1833 8050437 | ONE CALL CONCEPTS, INC CONTRACTUAL SERVICES - STREETS | 06/07/2018 | 27.72 |
| | | | Total for Check Number 41087: | 27.72 |
| 41088 | 1189 Taggart-Notary | OR CORPORATION DIVISION MEMBERSHIP & TRAINING - POLICE | 06/07/2018 | 40.00 |
| | | | Total for Check Number 41088: | 40.00 |
| 41089 | 1251 MAY 2018 MAY 2018 MAY 2018 MAY 2018 MAY 2018 | OREGON LINEN | 06/07/2018 | 25.07 55.34 37.90 88.38 75.20 |
| | | | Total for Check Number 41089: | 281.89 |
| 41090 | 1223 774621 | OREGON TOOL & SUPPLY TOOLS & EQUIPMENT - SPRINGBROOK | 06/07/2018 | 398.90 |
| | | | Total for Check Number 41090: | 398.90 |
| 41091 | 1175 356956 05/2018 356956 05/2018 356956 05/2018 356956 05/2018 356956 05/2018 356956 05/2018 356956 05/2018 | SHIRTCLIFF OIL COMPANY GAS - FIRE GAS - PARKS GAS - POLICE GAS - PUBLIC WORKS GAS - WWTP VEH MAINT - POLICE GAS - PARK DEV | 06/07/2018 | 421.12 317.64 1,750.75 1,071.23 1,374.56 11.00 30.00 |
| | | | Total for Check Number 41091: | 4,976.30 |
| 41092 | 3480 110471 | SOUTH DOUGLAS SAW SHOP EQUIP MAINT & REPAIR - WWTP | 06/07/2018 | 34.30 |
| | | | Total for Check Number 41092: | 34.30 |
| 41093 | 1341 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 | SOUTH UMPQUA DISPOSAL | 06/07/2018 | 32.00 79.10 103.10 267.30 99.10 99.10 131.15 136.15 79.10 |
| | | | Total for Check Number 41093: | 1,026.10 |
| 41094 | 2704 4046899 | STOEL RIVES LLP CONTRACTUAL SERVICES-LEGAL - WTP C | 06/07/2018 | 875.00 |
| | | | Total for Check Number 41094: | 875.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-----------------------------------|--|---|--|-----------------------------------|
| 41095 | 1276 30224 | SUNRISE ENTERPRISES of ROSEBURG CONTRACTUAL SERVICES - PUB BLD | 06/07/2018 | 700.00 |
| Total for Check Number 41095: | | | | 700.00 |
| 41096 | 1200 M049332 M049346 M049412 M049413 | UMPQUA RESEARCH COMPANY REGULATORY SERVICES - WATER PLANT REGULATORY SERVICES - WATER PLANT REGULATORY SERVICES - SPRINGBROOK REGULATORY SERVICES - SPRINGBROOK | 06/07/2018 | 22.00 268.00 22.00 39.60 |
| Total for Check Number 41096: | | | | 351.60 |
| 41097 | 1648 589112 | USA BLUE BOOK EQUIP MAINT & REPAIR - WATER PLANT | 06/07/2018 | 58.45 |
| Total for Check Number 41097: | | | | 58.45 |
| Total for 6/7/2018: | | | | 27,700.09 |
| 999053118 | 1224 05312018 05312018 | OREGON PERS Employer Amount Pickup Amount | 06/12/2018 | 5,498.11 2,400.98 |
| Total for Check Number 999053118: | | | | 7,899.09 |
| Total for 6/12/2018: | | | | 7,899.09 |
| 41098 | 1226 06152018 06152018 | AFLAC INSURANCE PR Batch 00001.06.2018 AFLAC INS PR Batch 00001.06.2018 AFLAC INS (Pretax) | 06/14/2018 PR Batch 00001.06.2018 AFL PR Batch 00001.06.2018 AFL | 42.49 223.53 |
| Total for Check Number 41098: | | | | 266.02 |
| 41099 | 2172 9076641709 | AIRGAS USA, LLC OPERATING SUPPLIES - PUB WORKS | 06/14/2018 | 98.72 |
| Total for Check Number 41099: | | | | 98.72 |
| 41100 | 1183 1275 | BIGTECH INC CONTRACTUAL SERVICES - SUPPORT SVC | 06/14/2018 | 150.00 |
| Total for Check Number 41100: | | | | 150.00 |
| 41101 | 1369 1149629 1149630 | CARDINAL SERVICES, INC CONTRACTUAL SERVICES - PARKS CONTRACTUAL SERVICES - PARKS | 06/14/2018 | 282.90 193.20 |
| Total for Check Number 41101: | | | | 476.10 |
| 41102 | 4543 17813016411 | CORIX WATER PRODUCTS (US) INC. CAPITAL PROJECTS - PARK DEV, Walking T | 06/14/2018 | 33.52 |
| Total for Check Number 41102: | | | | 33.52 |
| 41103 | 2387 1718-005 | DOUGLAS CO INFORMATION TECHNOL EQUIP MAINT & REPAIR - POLICE, System / | 06/14/2018 | 1,809.33 |
| Total for Check Number 41103: | | | | 1,809.33 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|------------------------------|---|--|-----------------|
| 41104 | 1448 May 2018 | DOUGLAS CO MANAGEMENT & FINA COURT ASSESSMENTS - COURT, County Sh | 06/14/2018 | 438.19 |
| Total for Check Number 41104: | | | | 438.19 |
| 41105 | 8688 287200 June | DOUGLAS FAST NET OPERATING SUPPLIES - AIRPORT | 06/14/2018 | 104.34 |
| Total for Check Number 41105: | | | | 104.34 |
| 41106 | 4529 06152018 | HRA VEBA TRUST PR Batch 00001.06.2018 HRA-VEBA Benefit | 06/14/2018 PR Batch 00001.06.2018 HR/ | 3,375.00 |
| Total for Check Number 41106: | | | | 3,375.00 |
| 41107 | 4558 06152018 | I.B.E.W. LOCAL UNION 659 PR Batch 00001.06.2018 Union Dues | 06/14/2018 PR Batch 00001.06.2018 Uni | 219.60 |
| Total for Check Number 41107: | | | | 219.60 |
| 41108 | 1039 29525 | MSK BUILDING SUPPLY BLDG & GROUNDS MAINT - FIRE | 06/14/2018 | 28.68 |
| Total for Check Number 41108: | | | | 28.68 |
| 41109 | 1832 06152018 06152018 | NATIONWIDE RETIREMENT SOLUTIO PR Batch 00001.06.2018 Nationwide-Deferred C PR Batch 00001.06.2018 Nationwide-Deferred C | 06/14/2018 PR Batch 00001.06.2018 Nati PR Batch 00001.06.2018 Nati | 90.20 640.00 |
| Total for Check Number 41109: | | | | 730.20 |
| 41110 | 1140 016341107-20 | OR DEPT OF REVENUE COURT ASSESSMENTS - COURT, State Shar | 06/14/2018 | 2,539.07 |
| Total for Check Number 41110: | | | | 2,539.07 |
| 41111 | 2858 06152018 | OR DEPT OF REVENUE PR Batch 00001.06.2018 Employee Garnishmen | 06/14/2018 PR Batch 00001.06.2018 Em | 439.92 |
| Total for Check Number 41111: | | | | 439.92 |
| 41112 | 1228 06152018 | OREGON DEPT OF JUSTICE PR Batch 00001.06.2018 Child Support | 06/14/2018 PR Batch 00001.06.2018 Chil | 748.00 |
| Total for Check Number 41112: | | | | 748.00 |
| 41113 | 1154 1007612672 | PITNEY BOWES - Rental/Supplies OPERATING SUPPLIES - SUPPORT SVCS | 06/14/2018 | 192.00 |
| Total for Check Number 41113: | | | | 192.00 |
| 41114 | 1058 R544992 | PLATT ELECTRIC SUPPLY BLDG & GROUNDS MAINT - LIBRARY | 06/14/2018 | 77.10 |
| Total for Check Number 41114: | | | | 77.10 |
| 41115 | 1178 098394 | PREFERENCE POOLS & SPAS CHLORINE & CHEMICALS - POOL | 06/14/2018 | 23.62 |
| Total for Check Number 41115: | | | | 23.62 |
| 41116 | 1220 06152018 | U S NATIONAL BANK PR Batch 00001.06.2018 Police Union Dues | 06/14/2018 PR Batch 00001.06.2018 Poli | 250.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-----------|-------------------------|------------------------------------|-----------------------------------|--------------|
| | | | Total for Check Number 41116: | 250.00 |
| 41117 | 1200 | UMPQUA RESEARCH COMPANY | 06/14/2018 | |
| | M049428 | REGULATORY SERVICES - WWTP | | 50.40 |
| | M049447 | REGULATORY SERVICES - WWTP | | 135.00 |
| | M049498 | REGULATORY SERVICES - SPRINGBROOK | | 22.00 |
| | | | Total for Check Number 41117: | 207.40 |
| 41118 | 1648 | USA BLUE BOOK | 06/14/2018 | |
| | 592743 | EQUIP MAINT & REPAIR - WATER PLANT | | 208.00 |
| | | | Total for Check Number 41118: | 208.00 |
| | | | Total for 6/14/2018: | 12,414.81 |
| 888060118 | 050V | UMPQUA BANK/VISA FEES | 06/15/2018 | |
| | May 2018 | | | 577.74 |
| | May 2018 | | | 50.24 |
| | May 2018 | | | 125.60 |
| | May 2018 | | | 25.12 |
| | May 2018 | | | 477.26 |
| | | | Total for Check Number 888060118: | 1,255.96 |
| 941061518 | 050F | UMPQUA BANK-EFTPS (FED) | 06/15/2018 | |
| | 941061518 | Medicare Taxes | | 1,254.16 |
| | 941061518 | FICA Taxes | | 5,362.44 |
| | 941061518 | Federal WH Taxes | | 3,395.86 |
| | | | Total for Check Number 941061518: | 10,012.46 |
| 950061518 | 050S | UMPQUA BANK-EFTPS (STATE) | 06/15/2018 | |
| | 06152018 | STATE WH TAXES | | 2,786.24 |
| | | | Total for Check Number 950061518: | 2,786.24 |
| | | | Total for 6/15/2018: | 14,054.66 |
| 41119 | 2398 | 911 SUPPLY | 06/22/2018 | |
| | 61536 | UNIFORM ALLOWANCE - POLICE | | 220.39 |
| | 61548 | UNIFORM ALLOWANCE - POLICE | | 84.99 |
| | 61709 | UNIFORM ALLOWANCE - POLICE | | 98.99 |
| | 61736 | UNIFORM ALLOWANCE - POLICE | | -84.99 |
| | | | Total for Check Number 41119: | 319.38 |
| 41120 | 4561 | ADVANTAGE SECURITY LLC | 06/22/2018 | |
| | 4138015 | CONTRACTUAL SERVICES - WTP | Alarm | 45.95 |
| | 4138015 | CONTRACTUAL SERVICES - WWTP | Alarm | 37.95 |
| | | | Total for Check Number 41120: | 83.90 |
| 41121 | 6700 | ATLAS COPCO COMPRESSORS LLC | 06/22/2018 | |
| | 94855 | EQUIP MAINT & REPAIR - WATER PLANT | | 494.08 |
| | 96209 | EQUIP MAINT & REPAIR - WATER PLANT | | 247.37 |
| | 96210 | EQUIP MAINT & REPAIR - WATER PLANT | | 348.89 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|---|-------------------------------|--|
| | | | Total for Check Number 41121: | 1,090.34 |
| 41122 | 1183 1273 | BIGTECH INC EQUIP MAINT & REPAIR - FIRE | 06/22/2018 | 995.00 |
| | | | Total for Check Number 41122: | 995.00 |
| 41123 | 1592 3863 | CAMTRONICS REGULATORY SERVICES - WWTP | 06/22/2018 | 342.75 |
| | | | Total for Check Number 41123: | 342.75 |
| 41124 | 099C JUNE 2018 JUNE 2018 | CITY OF MC - PETTY CASH OPERATING SUPPLIES - POLICE EQUIP MAINT & REPAIR - POLICE | 06/22/2018 | 7.90 16.18 |
| | | | Total for Check Number 41124: | 24.08 |
| 41125 | 4543 17813018189 | CORIX WATER PRODUCTS (US) INC. CAPITAL PROJECTS - PARK DEV, Walking T | 06/22/2018 | 469.48 |
| | | | Total for Check Number 41125: | 469.48 |
| 41126 | 7980 IN670000 IN670000 IN670000 IN670000 IN670000 IN670000 IN670000 IN670000 IN670000 IN670000 | CTX - Copytronix - A Xerox Company COPY EXPENSE - WWTP COPY EXPENSE - SUPPORT SERVICE COPY EXPENSE - PUB WORKS COPY EXPENSE - PARKS COPY EXPENSE - POOL COPY EXPENSE - COURT COPY EXPENSE - WATER PLANT COPY EXPENSE - WATER MAINT COPY EXPENSE - POLICE | 06/22/2018 | 4.11 68.94 1.87 0.46 2.90 6.48 0.04 34.64 1.28 |
| | | | Total for Check Number 41126: | 120.72 |
| 41127 | 6780 225972 | DOG WASTE DEPOT BLDG & GROUNDS MAINT - PARKS | 06/22/2018 | 117.99 |
| | | | Total for Check Number 41127: | 117.99 |
| 41128 | 1047 4TH QTR | DOUGLAS CO PLANNING DEPT CONTRACTUAL SERVICES - SUPP SVCS | 06/22/2018 | 10,500.00 |
| | | | Total for Check Number 41128: | 10,500.00 |
| 41129 | 1494 24709 24710 | THE DYER PARTNERSHIP, INC CONTRACTUAL SERVICES - WTP CONSTR CAPITAL OUTLAY - Water CONSTR, Simpson | 06/22/2018 | 675.00 7,812.00 |
| | | | Total for Check Number 41129: | 8,487.00 |
| 41130 | 1544 473751 | EMERALD POOL & PATIO CHLORINE & CHEMICALS - POOL | 06/22/2018 | 153.96 |
| | | | Total for Check Number 41130: | 153.96 |
| 41131 | 1687 MAY 2018 MAY 2018 MAY 2018 | FRONTIER TELEPHONE - SUPP SVCS TELEPHONE - POLICE TELEPHONE - FIRE SIREN | 06/22/2018 | 679.06 331.39 7.30 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|---|-------------------------------|--------------|
| | MAY 2018 | TELEPHONE - WWTP | | 263.81 |
| | MAY 2018 | TELEPHONE - WATER PLANT | | 240.98 |
| | MAY 2018 | TELEPHONE - SEWER MT | | 45.02 |
| | | | Total for Check Number 41131: | 1,567.56 |
| 41132 | 2073 06042018 | GOSSELIN CONSTRUCTION LEAK REPAIR - WATER MAINT | 06/22/2018 | 675.00 |
| | | | Total for Check Number 41132: | 675.00 |
| 41133 | 1787 47290 | GROSSENBACHER BROS, INC OPERATING SUPPLIES - POLICE | 06/22/2018 | 62.40 |
| | | | Total for Check Number 41133: | 62.40 |
| 41134 | 2650 407784 | NORTH CENTRAL LABORATORIES OPERATING SUPPLIES - WWTP | 06/22/2018 | 370.33 |
| | | | Total for Check Number 41134: | 370.33 |
| 41135 | 1433 ARK43643 | OR DEPT OF ADMIN SERVICES OPERATING SUPPLIES - WWTP | 06/22/2018 | 65.00 |
| | | | Total for Check Number 41135: | 65.00 |
| 41136 | 2272 RVB16536-000 01 | OR DEPT OF TRANSPORTATION CONTRACTUAL SERVICES - STREETS | 06/22/2018 | 7.05 |
| | | | Total for Check Number 41136: | 7.05 |
| 41137 | 1137 WQ19WSC-0070 | OREGON DEQ REGULATORY SERVICES - WWTP | 06/22/2018 | 360.00 |
| | | | Total for Check Number 41137: | 360.00 |
| 41138 | 1259 61760-053118 | OREGON DMV OPERATING SUPPLIES - SUPP SVCS | 06/22/2018 | 7.50 |
| | | | Total for Check Number 41138: | 7.50 |
| 41139 | 4585 56465 | OREGON TRACTOR & EQUIPMENT CO VEHICLE MAINT & REPAIR - PUB WORKS | 06/22/2018 | 195.15 |
| | | | Total for Check Number 41139: | 195.15 |
| 41140 | 2713 10279756 | PAC WEST MACHINERY LLC VEHICLE MAINT & REPAIR - PUB WORKS | 06/22/2018 | 173.84 |
| | | | Total for Check Number 41140: | 173.84 |
| 41141 | 1147 | PACIFIC POWER & LIGHT | 06/22/2018 | |
| | MAY 2018 | ELECTRIC - LIBRARY | | 185.35 |
| | MAY 2018 | ELECTRIC - FIRE | | 465.08 |
| | MAY 2018 | ELECTRIC - WWTP | | 8,198.03 |
| | MAY 2018 | ELECTRIC - COMM CTR | | 86.68 |
| | MAY 2018 | ELECTRIC - SPRINGBROOK | | 339.04 |
| | MAY 2018 | ELECTRIC - AIRPORT | | 201.30 |
| | MAY 2018 | STREET LIGHTS | | 2,657.71 |
| | MAY 2018 | ELECTRIC - PARKS | | 618.89 |
| | MAY 2018 | ELECTRIC - PUB BLDGS | | 828.82 |
| | MAY 2018 | ELECTRIC - SEWER MT | | 284.69 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|-------------------------|--|-------------------------|--------------|
| | MAY 2018 | ELECTRIC - WATER PLANT | | 2,921.62 |
| | MAY 2018 | ELECTRIC - PUB WORKS | | 56.79 |
| | MAY 2018 | ELECTRIC - POOL | | 827.02 |
| Total for Check Number 41141: | | | | 17,671.02 |
| 41142 | 4000 | PITNEY BOWES - Purchase Power | 06/22/2018 | |
| | 0579 7910 JUNE | OPERATING SUPPLIES - COURT | | 52.25 |
| | 0579 7910 JUNE | OPERATING SUPPLIES - SUPP SVCS | | 52.25 |
| | 0579 7910 JUNE | OPERATING SUPPLIES - FIRE | | 52.24 |
| | 0579 7910 JUNE | OPERATING SUPPLIES - POLICE | | 52.25 |
| Total for Check Number 41142: | | | | 208.99 |
| 41143 | 1283 | CITY OF ROSEBURG | 06/22/2018 | |
| | JUNE 2018 | CONTRACTUAL SVCS-COURT | Judge Services | 1,250.00 |
| Total for Check Number 41143: | | | | 1,250.00 |
| 41144 | 2283 | ROTO-ROOTER OF DOUGLAS COUNT | 06/22/2018 | |
| | MAY 2018 | BLDG & GROUNDS MAINT-AIRPORT | | 150.00 |
| | MAY 2018 | BLDG & GROUNDS MAINT-SB | | 40.00 |
| Total for Check Number 41144: | | | | 190.00 |
| 41145 | 1181 | SOUTH UMPQUA RENTALS | 06/22/2018 | |
| | 2-537420 | CAPITAL PROJECTS - PARK DEV, Walking T | | 128.30 |
| Total for Check Number 41145: | | | | 128.30 |
| 41146 | 4628 | SPEER HOYT LLC | 06/22/2018 | |
| | 46985 | CONTRACTUAL SERVICES - SUPP SVCS | | 136.50 |
| Total for Check Number 41146: | | | | 136.50 |
| 41147 | 6590 | SUPPLYWORKS | 06/22/2018 | |
| | 442602082 | BLDG & GROUNDS MAINT - PUBLIC BUIL | | 129.33 |
| | 442602082 | BLDG & GROUNDS MAINT - PARKS | | 129.34 |
| Total for Check Number 41147: | | | | 258.67 |
| 41148 | 1647 | TMG SERVICES, INC | 06/22/2018 | |
| | 0042314-IN | OPERATING SUPPLIES - WATER PLANT | | 328.69 |
| Total for Check Number 41148: | | | | 328.69 |
| 41149 | 1200 | UMPQUA RESEARCH COMPANY | 06/22/2018 | |
| | M049214 | REGULATORY SERVICES - WWTP | | 135.00 |
| | M049263 | REGULATORY SERVICES - SPRINGBROOK | | 594.00 |
| Total for Check Number 41149: | | | | 729.00 |
| 41150 | 7979 | US BANK EQUIPMENT FINANCE | 06/22/2018 | |
| | 359675154 | COPIER EXPENSE - FIRE | | 62.25 |
| | 359675154 | COPIER EXPENSE - SUPP SVCS | | 199.38 |
| Total for Check Number 41150: | | | | 261.63 |
| 41151 | 1648 | USA BLUE BOOK | 06/22/2018 | |
| | 600817 | OPERATING SUPPLIES - WWTP | | 423.52 |
| Total for Check Number 41151: | | | | 423.52 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-----------------------------------|--|--|--|---|
| 41152 | 8201 Refund-Reward \$ | BILL WHISENANT POLICE REWARDS PROGRAM, Refund | 06/22/2018 | 200.00 |
| Total for Check Number 41152: | | | | 200.00 |
| Total for 6/22/2018: | | | | 47,974.75 |
| 999061518 | 1224 06152018 06152018 | OREGON PERS Pickup Amount Employer Amount | 06/27/2018 | 2,314.81 5,298.53 |
| Total for Check Number 999061518: | | | | 7,613.34 |
| Total for 6/27/2018: | | | | 7,613.34 |
| 41153 | 1387 278755309 | ALFA LAVAL, INC EQUIP MAINT & REPAIR - WWTP, centrifuge | 06/29/2018 | 5,997.93 |
| Total for Check Number 41153: | | | | 5,997.93 |
| 41154 | 1369 1150375 | CARDINAL SERVICES, INC CONTRACTUAL SERVICES - PARKS | 06/29/2018 | 124.20 |
| Total for Check Number 41154: | | | | 124.20 |
| 41155 | 1311 724338 724853 | CASCADE COLUMBIA DIST CO CHEMICALS - WATER PLANT CHEMICALS - WATER PLANT | 06/29/2018 | 3,753.65 -400.00 |
| Total for Check Number 41155: | | | | 3,353.65 |
| 41156 | 1431 878713010012807 | CHARTER COMMUNICATIONS TELEPHONE - FIRE | 06/29/2018 | 306.20 |
| Total for Check Number 41156: | | | | 306.20 |
| 41157 | 099W JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 | CITY OF MC - WATER BILLS WATER & SEWER - LIBRARY WATER & SEWER - PUB BLDGS WATER & SEWER - PARKS WATER & SEWER - COMM CTR WATER & SEWER - POOL WATER & SEWER - FIRE WATER & SEWER - PUB WORKS WATER & SEWER - WWTP | 06/29/2018 502 2, 1 PARKS 77 108 1135 871 875, 875-001 | 130.57 248.00 1,433.11 129.35 72.31 132.25 124.00 520.86 |
| Total for Check Number 41157: | | | | 2,790.45 |
| 41158 | 1507 352051 352052 352053 | COOPERS PEST CONTROL BLDG & GROUNDS MAINT - FIRE OPERATING SUPPLIES - PUB BLDGS BLDG & GROUNDS MAINT - WWTP | 06/29/2018 | 45.00 44.00 200.00 |
| Total for Check Number 41158: | | | | 289.00 |
| 41159 | 7980 INI674190 | CTX - Copytronix - A Xerox Company COPY EXPENSE - FIRE | 06/29/2018 | 2.92 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|--|--|--|
| | | | Total for Check Number 41159: | 2.92 |
| 41160 | 1486 INV1110236 | DASH MEDICAL GLOVES OPERATING SUPPLIES - POLICE | 06/29/2018 | 131.80 |
| | | | Total for Check Number 41160: | 131.80 |
| 41161 | 1597 8966 | DAY OR NIGHT ELECTRIC CAPITAL PROJECTS - PARK DEV, Walking T | 06/29/2018 | 3,766.50 |
| | | | Total for Check Number 41161: | 3,766.50 |
| 41162 | 1125 61755 61762 | DOLE COALWELL CONTRACTUAL SERVICES - SUPPORT SER CONTRACTUAL SERVICES - COURT | 06/29/2018 | 1,426.00 706.80 |
| | | | Total for Check Number 41162: | 2,132.80 |
| 41163 | 1940 DCSO-2018-05 | DOUGLAS CO SHERIFF'S OFFICE JAIL EXPENSE - POLICE | 06/29/2018 | 986.04 |
| | | | Total for Check Number 41163: | 986.04 |
| 41164 | 1045 864639 | DOUGLAS COUNTY FARMERS CO-OP BLDG & GROUNDS MAINT - WWTP | 06/29/2018 | 87.09 |
| | | | Total for Check Number 41164: | 87.09 |
| 41165 | 1103 06302018 06302018 06302018 06302018 06302018 06302018 | EBS TRUST PR Batch 00002.06.2018 Dental Insurance PR Batch 00002.06.2018 VISION Premium 95% PR Batch 00002.06.2018 VISION Premium 5% PR Batch 00002.06.2018 Dental Premium 5% PR Batch 00002.06.2018 Medical Insurance PR Batch 00002.06.2018 Medical Premium 5% | 06/29/2018 PR Batch 00002.06.2018 Den PR Batch 00002.06.2018 VIS PR Batch 00002.06.2018 VIS PR Batch 00002.06.2018 Den PR Batch 00002.06.2018 Mec PR Batch 00002.06.2018 Mec | 2,451.91 407.11 21.40 129.02 25,634.89 1,349.19 |
| | | | Total for Check Number 41165: | 29,993.52 |
| 41166 | UB*00118 | ROBERT & BRENDA FEASEL Refund Check Refund Check Refund Check | 06/29/2018 | 1.25 20.29 21.16 |
| | | | Total for Check Number 41166: | 42.70 |
| 41167 | 4591 BINV0006962 | GOBLE SAMPSON ASSOCIATES INC. EQUIP MAINT & REPAIR - WATER PLANT | 06/29/2018 | 166.96 |
| | | | Total for Check Number 41167: | 166.96 |
| 41168 | 2073 3611 | GOSSELIN CONSTRUCTION STREET IMPROVEMENTS - STREETS, Sidev | 06/29/2018 | 6,800.00 |
| | | | Total for Check Number 41168: | 6,800.00 |
| 41169 | 8202 Training Reimb | SEBASTIAN HERR OPERATING SUPPLIES - PARK DEV, Friends | 06/29/2018 | 80.00 |
| | | | Total for Check Number 41169: | 80.00 |
| 41170 | 1328 90443 | HPS ELECTRICAL APPARATUS EQUIP MAINT & REPAIR - WWTP | 06/29/2018 | 63.75 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|---|---|---|--|
| | | | Total for Check Number 41170: | 63.75 |
| 41171 | 4558 06302018 | I.B.E.W. LOCAL UNION 659 PR Batch 00002.06.2018 Union Dues | 06/29/2018 PR Batch 00002.06.2018 Uni | 195.28 |
| | | | Total for Check Number 41171: | 195.28 |
| 41172 | UB*00115 | THOMAS KRIEB Refund Check Refund Check Refund Check | 06/29/2018 | 38.01 2.92 49.71 |
| | | | Total for Check Number 41172: | 90.64 |
| 41173 | 8204 Training Reimb | BLAKE LEWIS OPERATING SUPPLIES - PARK DEV, Friends | 06/29/2018 | 80.00 |
| | | | Total for Check Number 41173: | 80.00 |
| 41174 | 4617 32360 | MID-VALLEY TRACTOR CO. EQUIP MAINT & REPAIR - PARKS | 06/29/2018 | 54.78 |
| | | | Total for Check Number 41174: | 54.78 |
| 41175 | 1116 252612 | MYRTLE CREEK AUTO SUPPLY EQUIP MAINT & REPAIR - POLICE | 06/29/2018 | 29.30 |
| | | | Total for Check Number 41175: | 29.30 |
| 41176 | 1832 06302018 06302018 06302018 | NATIONWIDE RETIREMENT SOLUTIO PR Batch 00002.06.2018 Nationwide-Salary Rec PR Batch 00002.06.2018 Nationwide-Deferred C PR Batch 00002.06.2018 Nationwide-Deferred C | 06/29/2018 PR Batch 00002.06.2018 Nati PR Batch 00002.06.2018 Nati PR Batch 00002.06.2018 Nati | 40.00 90.20 600.00 |
| | | | Total for Check Number 41176: | 730.20 |
| 41177 | 2858 L0291008896 | OR DEPT OF REVENUE PR Batch 00002.06.2018 Employee Garnishmen | 06/29/2018 PR Batch 00002.06.2018 Em | 236.45 |
| | | | Total for Check Number 41177: | 236.45 |
| 41178 | 1228 06302018 | OREGON DEPT OF JUSTICE PR Batch 00002.06.2018 Child Support | 06/29/2018 PR Batch 00002.06.2018 Chil | 748.00 |
| | | | Total for Check Number 41178: | 748.00 |
| 41179 | 1251 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 | OREGON LINEN | 06/29/2018 | 25.07 55.34 37.90 14.76 0.01 |
| | | | Total for Check Number 41179: | 133.08 |
| 41180 | 1058 R688176 | PLATT ELECTRIC SUPPLY CAPITAL PROJECTS - PARK DEV, Walking T | 06/29/2018 | 58.82 |
| | | | Total for Check Number 41180: | 58.82 |
| 41181 | 8203 Training Reimb | ASHLEY SALES OPERATING SUPPLIES - PARK DEV, Friends | 06/29/2018 | 80.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|---|---|--|
| | | | Total for Check Number 41181: | 80.00 |
| 41182 | 3405 633235 | SAN DIEGO POLICE EQUIPMENT CO EQUIP MAINT & REPAIR - POLICE | 06/29/2018 | 608.00 |
| | | | Total for Check Number 41182: | 608.00 |
| 41183 | 1195 06302018 06302018 06302018 06302018 06302018 06302018 06302018 06302018 06302018 06302018 06302018 | STANDARD INSURANCE LIFE INSURANCE - FIRE LIFE INSURANCE - COURT LIFE INSURANCE - SUPP SVCS LIFE INSURANCE - PARKS LIFE INSURANCE - STREETS LIFE INSURANCE - WATER PLANT LIFE INSURANCE - WATER MT LIFE INSURANCE - WWTP LIFE INSURANCE - SEWER MT LIFE INSURANCE - POLICE LIFE INSURANCE - PUB BLDGS | 06/29/2018 | 281.18 9.20 27.57 13.79 9.19 12.30 22.97 24.46 13.79 104.20 4.59 |
| | | | Total for Check Number 41183: | 523.24 |
| 41184 | 2800 900081841 | SUEZ TREATMENT SOLUTIONS INC. EQUIP MAINT & REPAIR - WWTP | 06/29/2018 | 3,526.54 |
| | | | Total for Check Number 41184: | 3,526.54 |
| 41185 | 3577 81123 | SUMMIT SUPPLY CORP OF COLORADO CAPITAL PROJECTS - PARK DEV, Walking T | 06/29/2018 | 673.62 |
| | | | Total for Check Number 41185: | 673.62 |
| 41186 | 3770 SLS/10273488 | TROJAN TECHNOLOGIES GROUP EQUIP MAINT & REPAIR - WATER PLANT | 06/29/2018 | 60.77 |
| | | | Total for Check Number 41186: | 60.77 |
| 41187 | UB*00117 | KATHRYN TURNHAM Refund Check Refund Check Refund Check | 06/29/2018 | 5.54 0.43 7.23 |
| | | | Total for Check Number 41187: | 13.20 |
| 41188 | 1220 06302018 | U S NATIONAL BANK PR Batch 00002.06 2018 Police Union Dues | 06/29/2018 PR Batch 00002.06.2018 Poli | 250.00 |
| | | | Total for Check Number 41188: | 250.00 |
| 41189 | 1200 M049524 M049562 M049568 M049572 M049616 M049650 M049681 | UMPQUA RESEARCH COMPANY REGULATORY SERVICES - WWTP REGULATORY SERVICES - SPRINGBROOK REGULATORY SERVICES - SPRINGBROOK REGULATORY SERVICES - WWTP REGULATORY SERVICES - WWTP REGULATORY SERVICES - WWTP REGULATORY SERVICES - WWTP | 06/29/2018 | 50.40 22.00 39.60 50.40 135.00 686.70 50.40 |
| | | | Total for Check Number 41189: | 1,034.50 |
| 41190 | 4598 | UMPQUA VALLEY TRACTOR | 06/29/2018 | |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-----------|---|--|-----------------------------------|--|
| | 1015511 | EQUIP MAINT & REPAIR - PUB WORKS | | 97.08 |
| | | | Total for Check Number 41190: | 97.08 |
| 41191 | 6595 1 | US WEST CORPORATION EQUIPMENT - SEWER MAINT | 06/29/2018 | 1,300.00 |
| | | | Total for Check Number 41191: | 1,300.00 |
| 41192 | 4045 9809021259 9809021259 9809021260 | VERIZON WIRELESS TELEPHONE - FIRE TELEPHONE - POLICE TELEPHONE - POLICE | 06/29/2018 | 160.04 230.99 40.01 |
| | | | Total for Check Number 41192: | 431.04 |
| 41193 | UB*00116 | RAY HODGSON AND MONICA WILSON Refund Check Refund Check Refund Check | 06/29/2018 | 2.43 31.54 41.23 |
| | | | Total for Check Number 41193: | 75.20 |
| 888062918 | 1449 JUNE 2018 JUNE 2018 | CARD MEMBER SERVICES VEHICLE MAINT & REPAIR - FIRE TELEPHONE - PUB WORKS BLDG & GROUNDS MAINT - WWTP VEHICLE MAINT & REPAIR - FIRE MEMBERSHIP & TRAINING - WATER MAIN MEDICAL SUPPLIES - FIRE ECONOMIC DEVELOPMENT - SUPP SVCS MEMBERSHIP & TRAINING - WATER PLAN MEMBERSHIP & TRAINING - WATER MAIN OPERATING SUPPLIES - POOL OPERATING SUPPLIES - POOL BLDG & GROUNDS MAINT - POOL OPERATING SUPPLIES - PARK DEV BLDG & GROUNDS MAINT - POOL MEMBERSHIP & TRAINING - SUPP SVCS OPERATING SUPPLIES - POLICE EXPENSE ALLOWANCE - POLICE OPERATING SUPPLIES - SUPP SVCS | 06/29/2018 | 412.85 4.90 120.97 12.90 100.00 1,249.57 6.25 150.00 27.40 402.06 189.98 1,746.52 43.97 63.13 149.00 14.99 168.36 15.36 |
| | | | Total for Check Number 888062918: | 4,878.21 |
| | | | Total for 6/29/2018: | 73,023.46 |
| 6302018 | 050V JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 | UMPQUA BANK/VISA FEES | 06/30/2018 | 24.98 574.47 124.89 49.95 474.56 |
| | | | Total for Check Number 6302018: | 1,248.85 |
| 941063018 | 050F 06302018 06302018 06302018 | UMPQUA BANK-EFTPS (FED) Federal WH Taxes FICA Taxes Medicare Taxes | 06/30/2018 | 4,182.71 7,109.26 1,662.68 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-----------|-------------------------|---|-----------------------------------|--------------|
| | | | Total for Check Number 941063018: | 12,954.65 |
| 950063018 | 050S 06302018 | UMPQUA BANK-EFTPS (STATE) STATE WH TAXES | 06/30/2018 | 3,602.58 |
| | | | Total for Check Number 950063018: | 3,602.58 |
| | | | Total for 6/30/2018: | 17,806.08 |
| | | | Report Total (132 checks): | 208,486.28 |

| | | |
|----------------------|------------------|--------------|
| City of Myrtle Creek | Accounts Payable | Check Amount |
|----------------------|------------------|--------------|

Checks by Date - Detail by Check Date

PAYROLL

| | | | |
|---------------------------------------|---------------------|--------------------|----------------------|
| Cks 15385 - 15405 | Ck Date: 06/15/2018 | Net Payroll Checks | 31,325.22 |
| Cks 15406 - 15447 | Ck Date: 06/29/2018 | Net Payroll Checks | 41,501.72 |
| Grand Total - JUNE 2018 Report | | | \$ 281,313.22 |

MYRTLE CREEK MUNICIPAL COURT
THURSDAY - JUNE 7, 2018

| | | | |
|-----------------------------|-----------------|---------------|-----------------|
| <u>DORN, CYNTHIA ANN</u> | <u>18-N-133</u> | <u>CT</u> | <u>\$300.00</u> |
| | | <u>RESIST</u> | <u>DISM</u> |
| <u>ALLEN, JACOB</u> | <u>18-T-355</u> | <u>NO INS</u> | <u>DISM</u> |
| <u>ALLENBY, NICHOLAS</u> | <u>18-T-304</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| <u>BURROW, LARRY</u> | <u>18-T-328</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$210.00</u> |
| <u>CHRISMER, MICHAEL</u> | <u>18-T-324</u> | <u>NO OPS</u> | <u>\$275.00</u> |
| <u>CORDER, ROBERT</u> | <u>18-T-353</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$210.00</u> |
| <u>GATDULA, CHRISTOPHER</u> | <u>18-T-318</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$210.00</u> |
| <u>LAMAR, DEBRA</u> | <u>18-T-354</u> | <u>IID</u> | <u>\$310.00</u> |
| <u>McCANN, JESSICA</u> | <u>18-T-330</u> | <u>NO OPS</u> | <u>\$210.00</u> |
| | | <u>NO INS</u> | <u>\$210.00</u> |
| <u>NOHR, BRANDON</u> | <u>18-T-296</u> | <u>NO OPS</u> | <u>\$275.00</u> |
| <u>SIMPSON, JASON</u> | <u>18-T-244</u> | <u>FTOTCD</u> | <u>\$200.00</u> |

**MYRTLE CREEK MUNICIPAL COURT
THURSDAY - JUNE 14, 2018**

| | | | |
|----------------------------|-----------------|--------------------------|-----------------|
| <u>CZERWINSKI, KARA</u> | <u>18-T-331</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| <u>BYRD, RYAN</u> | <u>18-T-335</u> | <u>DWS</u> | <u>\$450.00</u> |
| <u>DANIELS, SHANNON</u> | <u>18-T-338</u> | <u>PERM UNL OPER VEH</u> | <u>\$275.00</u> |
| <u>JENNINGS, BENJAMIN</u> | <u>18-T-329</u> | <u>NO INS</u> | <u>\$275.00</u> |
| <u>MONTGOMERY, BARBARA</u> | <u>18-T-326</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>ILL DISPLAY PLATE</u> | <u>\$275.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| <u>ROBY, DAYNE</u> | <u>18-T-311</u> | <u>NO OPS</u> | <u>\$275.00</u> |
| <u>SCHMIDT, TRAVIS</u> | <u>18-T-310</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| <u>THOMSON, ASHLEY</u> | <u>18-T-316</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| | | <u>FTRV</u> | <u>\$125.00</u> |
| <u>MUNROE, SAVANNA</u> | <u>18-T-352</u> | <u>MCD</u> | <u>\$265.00</u> |
| <u>GEISLER, TANYA</u> | <u>18-T-350</u> | <u>DWS</u> | <u>\$310.00</u> |
| <u>WOODRUFF, KIMBERLY</u> | <u>18-T-317</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$200.00</u> |
| <u>HOPPE, MELISSA</u> | <u>18-T-374</u> | <u>PROOF</u> | <u>\$160.00</u> |
| <u>HARPER, SAMUEL</u> | <u>18-N-287</u> | <u>DOC</u> | <u>\$200.00</u> |
| | | <u>FTA</u> | <u>DISM</u> |
| <u>LEE, PATRICIA</u> | <u>18-T-351</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$200.00</u> |

**MYRTLE CREEK MUNICIPAL COURT
THURSDAY - JUNE 21, 2018**

| | | | |
|-------------------------------|-----------------|-------------------|-----------------|
| MONTEFORTE, VINCENT | 15-T-480 | FDWL | \$200.00 |
| | | VSL | \$130.00 |
| | | DUII | DISM |
| CARPENTER, CHRISTOPHER | 18-N-394 | DOC | \$300.00 |
| ELLIS, JACQUELINE | 18-T-358 | FDWL | \$275.00 |
| BRITO, AGUSTIN | 18-T-356 | DWS | \$450.00 |
| | | NO INS | \$275.00 |
| GARDNER, DONALD | 18-T-366 | DWS | \$310.00 |
| HULEH, ROGER | 18-T-379 | DWS | \$310.00 |
| | | NO INS | \$210.00 |
| | | ILL ALT PL | \$210.00 |
| BATES, JOHATHAN | 18-T-387 | NO INS | \$210.00 |
| | | NO OPS | \$210.00 |
| GILES, NICOLE | 18-T-367 | NO OPS | \$185.00 |
| | | VSL | \$120.00 |
| | | MCD | \$210.00 |
| SMITH, RODNEY | 18-T-373 | DWS | \$310.00 |
| | | FTRV | \$110.00 |
| COHEN, PARRIS | 18-T-378 | DWS | \$310.00 |
| | | NO INS | \$210.00 |
| HUFT, PAUL | 18-T-365 | DWS | \$310.00 |
| | | NO INS | \$200.00 |

*MYRTLE CREEK MUNICIPAL COURT
THURSDAY, JUNE 28, 2018*

| | | | |
|-------------------------------|-----------------|---------------|-----------------|
| <u>GEISLER, JAMES</u> | <u>18-T-348</u> | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>DWS</u> | <u>\$310.00</u> |
| | | <u>NO INS</u> | <u>\$200.00</u> |
| <u>NEVES, SARAH</u> | <u>18-T-397</u> | <u>TCD</u> | <u>\$200.00</u> |
| <u>KATELEY, STEVEN</u> | <u>18-T-369</u> | <u>FTRV</u> | <u>\$100.00</u> |
| <u>BROWN, NICOLAS</u> | <u>18-T-372</u> | <u>DWS</u> | <u>\$310.00</u> |
| <u>BORG, ERIC</u> | <u>18-T-345</u> | <u>NO INS</u> | <u>\$200.00</u> |
| <u>PUETZ, CHELSE</u> | <u>18-T-386</u> | <u>TCD</u> | <u>\$200.00</u> |
| <u>BURNS, BRANDON</u> | <u>18-T-349</u> | <u>DWS</u> | <u>\$310.00</u> |
| <u>CHAPMAN-GRIFFIN, CALEB</u> | <u>18-T-361</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |
| <u>DAVIS, RILEY</u> | <u>18-T-363</u> | <u>DWS</u> | <u>\$450.00</u> |
| <u>GOODIN, RICHARD</u> | <u>18-T-346</u> | <u>DWS</u> | <u>\$450.00</u> |
| <u>NOHR, BRANDON</u> | <u>18-T-347</u> | <u>NO OPS</u> | <u>\$275.00</u> |
| <u>WADE, VIVION</u> | <u>18-T-364</u> | <u>DWS</u> | <u>\$450.00</u> |
| | | <u>NO INS</u> | <u>\$275.00</u> |



City of Myrtle Creek

207 NW Pleasant, P.O. Box 940, Myrtle Creek, OR 97457
 Phone 541-863-3171, Fax 541-863-6851

FINANCIAL REPORT

Balances as of 06/30/2018 -- 100% of Fiscal Year
 Comparison - Actual to Budgeted

| | Beginning Balance 7/1/2017 | Add Revenues | Total Revenue & Carryover | Minus Expenses | % Revenue | % Expend |
|-------------------|----------------------------------|------------------|------------------------------------|------------------------------------|----------------|---------------|
| BUDGETED | | | YR TO DATE REVENUES | YR TO DATE EXPENSES | | |
| AMOUNT | CARRYOVER | REVENUE | | | Revenue | Expend |
| 3,097,508 | 1,044,944 | 2,242,521 | 3,287,465 | 2,255,437 | 106.1% | 72.8% |
| 2,131,481 | 593,785 | 1,548,171 | 2,141,956 | 1,606,171 | 100.5% | 75.4% |
| 1,354,022 | 1,047,004 | 330,174 | 1,377,178 | 0 | 101.7% | 0.0% |
| 1,579,873 | 587,518 | 1,107,405 | 1,694,923 | 934,172 | 107.3% | 59.1% |
| 1,206,096 | 1,100,748 | 144,771 | 1,245,519 | 22,851 | 103.3% | 1.9% |
| 29,929 | 24,560 | 32,477 | 57,037 | 25,527 | 190.6% | 85.3% |
| 704,541 | 240,371 | 515,722 | 756,093 | 184,117 | 107.3% | 26.1% |
| 1,379,525 | 531,065 | 860,031 | 1,391,097 | 850,243 | 100.8% | 61.6% |
| 536,843 | 229,985 | 311,178 | 541,163 | 307,775 | 100.8% | 57.3% |
| 430,752 | 120,057 | 211,059 | 331,116 | 158,130 | 76.9% | 36.7% |
| 654,977 | 375,095 | 156,518 | 531,613 | 72,806 | 81.2% | 11.1% |
| 13,105,547 | 5,895,132 | 7,460,030 | 13,355,162 | 6,417,229 | 101.9% | 49.0% |

Revenue highlights as of 06/30/2018:

| | | | | |
|----------------------------------|-------------|------|--------------------|-------------|
| Current Property Taxes received: | \$1,173,587 | 99% | Budgeted for year: | \$1,185,105 |
| Prior years Property Taxes | \$ 35,015 | 88% | | 40,000 |
| Fines & Court Costs | \$ 130,757 | 100% | | 95,000 |
| Sewer User Fees | \$1,253,273 | 100% | | 1,217,916 |
| Service Charges | \$ 12,861 | 83% | | 15,500 |
| Water User Fees | \$1,076,143 | 100% | | 1,004,400 |
| Service Charges | \$ 14,494 | 85% | | 17,000 |
| Airport Hangar Rentals | \$ 7,433 | 100% | | 5,000 |
| Street Utility Fees | \$ 74,588 | 100% | | 48,996 |

These figures will change as revenues for the 2017/18 fiscal year are received in July and August. Additionally, expenses will be paid in July and August for the 2017/18 year.

Eadie Calkins

Eadie Calkins
 Finance Officer



MYRTLE CREEK POLICE

P.O. BOX 940, 215 NW PLEASANT ST., MYRTLE CREEK OR 97457

(541) 863-5222 FAX (541) 863-6690

"Where Nature Is Your Neighbor"

Department Report July 2018

Rodeo

The rodeo went well for the police department. We had no calls at the rodeo grounds. Officer Bennett and I worded the rodeo both days.

Bear call

On June 16, 2018 at about 1:30 PM, we received a call regarding a bear cub sighting at the trestle over the S. Umpqua River at the end of Western Avenue. Another caller later notified us that he had seen a bear cub near the parking area by the river. Officers checked the area but were unable to locate any sign of it. The department sent out a press release advising the public to use caution when in the area.

Training

The Myrtle Creek Police department had our firearms training on June 15, 2018. All department personnel passed the qualification.

New Hire

On July 2, 2018 the Myrtle Creek Police department conducted interviews for the replacement of Officer Black's position. Samuel Birch was selected during that process to fill the open position starting August 1, 2018. Birch is currently a reserve officer for the City of Myrtle Creek while holding a full time job with the Oregon Department of Fish and Wildlife. Birch will be a great asset to the city and department.

Graffiti

On July 7, 2018 Officer Taggart and Reserve Officer Smith from the Myrtle Creek Police department assisted the Winston Police department with the Graffiti Night vehicle and foot patrols in Winston. Each year during the Summer Festival, the Winston Police Department sends several of their officer's to assist the City of Myrtle

Creek with the Summer Festival events. Due to the interagency cooperation between the agencies in Douglas County, we are able to have the proper manpower for these large events to provide safe and fun events for the citizens attending.

Respectfully submitted,

SGT. Brewster
Myrtle Creek Police

2018 MCFD Call Responses

| Call Type | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTAL |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|-----|-----|------------|
| MVA-Non Injury | 1 | 2 | 1 | | 1 | 1 | | | | | | | 6 |
| MVA - UTL | | | | | | | | | | | | | 0 |
| MVA - Injury | 3 | 3 | 7 | 3 | 3 | 1 | | | | | | | 20 |
| MVA - Fatal | | | | | | | | | | | | | 0 |
| MVA - Cancelled | | | 3 | 1 | | | | | | | | | 4 |
| Medical Aid | 5 | 6 | 14 | 2 | 6 | 4 | | | | | | | 37 |
| Medical Aid - Cancelled | | | | | | | | | | | | | 0 |
| Public Assist | 2 | 8 | 12 | 8 | 10 | 3 | | | | | | | 43 |
| Public Safety | 1 | 4 | 3 | 1 | 1 | 2 | | | | | | | 12 |
| Unattended Death | | | | 1 | | | | | | | | | 1 |
| Fire Alarm | 1 | | 1 | 2 | 1 | 1 | | | | | | | 6 |
| Alarm Testing | | | | | | | | | | | | | 0 |
| Flue Fire | 3 | | | | 1 | | | | | | | | 4 |
| Fire - Vehicle | | 3 | | 2 | 1 | | | | | | | | 6 |
| Fire | | | | | 1 | | | | | | | | 1 |
| Fire - Illegal Burn | 1 | 2 | | 2 | 1 | 4 | | | | | | | 10 |
| Fire - Controlled Burn | | 2 | 1 | 3 | 5 | 1 | | | | | | | 12 |
| Fire - UTL | | 1 | | | 2 | 1 | | | | | | | 4 |
| Fire-Nat Cover | | | | | 3 | 2 | | | | | | | 5 |
| Fire - Cancelled | | 1 | 2 | | | 4 | | | | | | | 7 |
| Structure Fire | 1 | 2 | | 2 | | 3 | | | | | | | 8 |
| Structure Fire - Cancelled | 1 | 2 | | | | | | | | | | | 3 |
| Structure Fire -Commercial | 4 | | | 1 | | 1 | | | | | | | 6 |
| Over Bank Rescue | | | | | | | | | | | | | |
| Water Rescue | | | | | | | | | | | | | 0 |
| TOTAL | 23 | 36 | 44 | 28 | 36 | 28 | 0 | 0 | 0 | 0 | | | 195 |

Public Works Report

July 2018

Discussion: Simpson water main project / summer fest

Public works

- Streets
 1. 21 Underground utility requests were performed
 2. Weekly down town garbage collection
 3. Regular street sweeping (weather permitting)
- Sewer
 1. Weekly lift station maintenance
 2. Sewer main cleaning around town (annual system cleaning)
- Water
 1. 33 Delinquent water turn offs – 1 Door hangers
 2. Replaced 2 water services
 3. Monthly meter reading
 4. Installation of new water meters / Radio read (46 left)

Parks Department

- Monthly park maintenance (Mowing Season)

Water Treatment

- System demand for the month was 18.638 (MG)
- South Umpqua river plant produced 15.185 (MG) 81.5% - 28 days operational
- Spring Brook water plant produced 3.453 (MG) 18.5% - 30 days operational

Wastewater Treatment

- Treatment facility received 15.337 (MG) of wastewater from both Myrtle Creek and Tri-City
- Myrtle Creek's average influent flow per day 0.244 (MG)
- Myrtle Creek's monthly flow 7.306 (MG)
- Tri-City's average influent flow per day 0.264 (MG)
- Tri-City's monthly flow 7.913 (MG)
- Effluent released to the South Umpqua river 0.0 (MG)
- Effluent sent to the Golf Course 15.337 (MG)

Respectfully Submitted,
Quinn Pickering
Public Works Director

Myrtle Creek - City Council Agenda Report

Agenda item: Cooperation Agreement with Cow Creek Band of Umpqua Tribe of Indians

Meeting Date: July 17 2018 Primary Staff Contact: Sean Negherbon
Department: E-Mail:
Secondary Dept.: Secondary Contact:

Issue before the Council: Cooperation Agreement with Cow Creek Band of Umpqua Tribe of Indians.

Staff Recommendation: Enter into Cooperation Agreement with the Cow Creek Band specifying the terms of cooperation between the City and the Tribe.

Background:

As a result of a recent Housing and Urban Development (HUD) audit on properties that are owned by the tribe, it was noted that the tribe did not have a cooperation agreement for services such as Fire, Water, Sewer and Streets with the City of Myrtle Creek. In addition there is language pertaining to taxes and infrastructure development. There are a total of (4) properties within our district that are owned by the tribe but are not held in the federal trust as the tribe's property. Since the properties were obtained by the Tribe with assistance from HUD, HUD is requiring the tribe to enter into an agreement with the City of Myrtle Creek for services. This would normally be considered to be an intergovernmental agreement (IGA) but HUD terminology is a 'cooperation agreement'.

Fiscal Impact: N/A

Council Options:

- Enter into Cooperation Agreement with Cow Creek Band of Umpqua Tribe of Indians
- Direct staff to negotiate terms of agreement.
- Take no action.

Potential Motion:

Move to enter into Cooperation Agreement with Cow Creek Band of Umpqua Tribe of Indians

COOPERATION AGREEMENT

This agreement entered into this 17th day of July, 2018, by and between the Cow Creek Band of Umpqua Tribe of Indians, a recipient of federal funds, as described below (hereinafter called the "Recipient"), and the City of Myrtle Creek, (hereinafter called the "Local Governing Body").

In consideration of the mutual covenants hereinafter set forth, the parties do hereby agree as follows:

1. Whenever used in this agreement the term "project(s)" shall mean any property (a) owned by the Recipient; (b) developed, acquired, or assisted by the Recipient with financial assistance of the United States of America, acting by and through the Secretary of the Department of Housing and Urban Development (hereinafter called the "Government"), and under the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) or the United States Housing Act of 1937 (the "1937 Act"); and (c) used for rental or lease-purchase homeownership purposes.
2. The Recipient has secured funding from the Government to develop, acquire and/or administer one or more project(s) within the jurisdictional limits of the Local Governing Body. The obligations of the parties hereto shall apply to each project and any future project(s), and the units therein, within the jurisdictional limits of the Local Governing Body as those jurisdictional limits are delineated on the date of this agreement and hereafter may be modified.
3. Pursuant to federal law, ORS 307.181, and this agreement all project(s) within the jurisdictional limits of the Local Governing Body are exempt from all real and personal property taxes and special assessments levied or imposed by the Local Governing Body. So long as a project is owned by the Recipient and is used for rental or lease-purchase homeownership purposes under NAHASDA or the 1937 Act, the Local Governing Body agrees that it will not levy or impose any real or personal property taxes or special assessments upon such project or upon the Recipient with respect thereto as required by Section 101(d) of the Native American Housing and Self-Determination Act of 1996, 25 U.S.C. § 4111(d).
4. During such period in which the project(s) is exempt from all real and personal property taxes and special assessments levied or imposed by the Local Governing Body, the Recipient and Local Governing Body agree that the Recipient will not be required to pay any user fees or Payments in Lieu of Taxes (PILOT) instead of taxes or special assessments in payment for public services and facilities furnished from time to time without other cost or charge to such project(s).
5. Governing Body agrees that no lien against any project(s) or assets of the Recipient shall attach, nor shall any interest or penalties accrue or attach on account thereof, for the failure to make such payments of user fees or PILOT.

6. During the period commencing with the date of the acquisition of any part of the site or sites of any project(s) and continuing so long as such project(s) is owned by the Recipient and used for rental or lease-purchase homeownership purposes under NAHASDA or the 1937 Act, the Local Governing Body, without cost or charge to the Recipient or the tenants of such project(s), shall furnish or cause to be furnished to the Recipient and the tenants of such project(s) any and all public services, facilities and infrastructure of the same character and to the same extent as are furnished from time to time without cost or charge to other dwellings and inhabitants within the Local Governing Body 's jurisdictional limits.

7. No cooperation agreement previously entered into between the Local Governing Body and the Recipient shall be construed to apply to any project(s) covered by this agreement.

8. This agreement shall not be abrogated, changed, or modified without the written consent of both the Local Governing Body and the Recipient. The privileges and obligations of the Local Governing Body hereunder shall remain in full force and effect with respect to each project(s) so long as the Recipient holds title to such project(s). However, if at any time the title to, or possession of, any project(s) is held by a public body or governmental agency, including the Government, the provisions hereto shall inure to the benefit of and may be enforced by such public body or governmental agency, including the Government.

9. With respect to any project(s) the Local Governing Body further agrees it shall:

- a) Vacate such streets, roads and alleys within the area of such project(s) as may be necessary in the development thereof and convey without charge to the Recipient such interest as the Local Governing Body may have in such vacated areas and, in so far as it is lawfully able to do so without cost or expense to the Recipient or to the Local Governing Body, cause to be removed from such vacated areas all public or private utility lines or equipment;
- b) In so far as the Local Governing Body may lawfully do so (i) grant such deviations from the building code of the Local Governing Body as are reasonable and necessary to promote economy and efficiency in the development and administration of such project(s) and at the same time safeguard health and safety and (ii) make such changes in any zoning of the site and surrounding territory of such project(s) as are reasonable and necessary for the development and protection of such project(s);
- c) Accept grants of easements necessary for the development of such project(s);
- d) Cooperate with the Recipient by such other lawful action or ways as the Local Governing Body and the Recipient may find necessary in conjunction with the development and administration of such project(s);

10. With respect to any project(s) the Local Governing Body further agrees that, within a reasonable time after receipt of a written request from the Recipient, it shall:

- a) Accept the dedication of all interior streets, roads, alleys and adjacent sidewalks within the areas of such project(s), together with all storm and sanitary sewer mains in such dedicated areas after the Recipient, at its own expense, has completed the grading, improvement, paving and installation thereof in accordance with the specifications acceptable to the Local Governing Body;
- b) Accept necessary dedications of land for, and will grade, improve, pave, and provide sidewalks for, all streets bounding such project(s) or necessary to provide adequate access thereto (in consideration whereof the Recipient shall pay to the Local Governing Body such amount as would be assessed against the project(s) site for such work if such site were not subject to this agreement and owned by another inhabitant within the Local Governing Body's jurisdictional limits) ;and
- c) Provide or cause to be provided water mains and storm and sanitary sewer mains leading to such project(s) and serving the bounding streets thereof (in consideration whereof the Recipient shall pay to the Local Governing Body such amount as would be assessed against the project(s) site for such work if such site were not subject to this agreement and owned by another inhabitant within the Local Governing Body's jurisdictional limits).

IN WITNESS WHEREOF, the Local Governing Body and the Recipient have respectively signed this agreement and caused their seal to be affixed and attested as of the day and year first above written.

(SEAL)

(Corporate Name of Local Governing Body)

By: _____
(Title)

Attest:

(Title)

(SEAL)

(Corporate Name of the Recipient)

By: _____
(Title)

Attest:

(Title)

2017 ORS 307.181¹

Land acquired or owned by Indian tribe

- (1) (a) Land acquired by an Indian tribe by purchase, gift or without consideration is exempt from taxation if:
- (A) The land is located within the ancient tribal boundaries of the tribe; **and**
 - (B) Acquisition of the land by the United States in trust status has been requested or is in process.
- (b) The exemption granted under this subsection ceases if the federal government enters a final administrative determination denying the request for acquisition of the land in trust status and:
- (A) The deadlines for all available federal administrative appeals and federal judicial review expire with no appeal or review initiated; **or**
 - (B) All federal administrative and judicial proceedings arising from or related to the request for or process of acquisition of the land in trust status that have been initiated are completed without overturning the administrative denial of the request.
- (2) (a) Regardless of ownership, permanent improvements are exempt from state and local property taxes and fees, charges and assessments related to property taxation if the improvements are located on land that is owned by the United States and held in trust pursuant to federal law for:
- (A) A federally recognize d Indian tribe ; **or**
 - (B) An individual member of a federally recognized Indian tribe.
- (b) The exemption granted under this subsection does not apply to property assessable under ORS 308.505 (Definitions for ORS 308.505 to 308.681) to 308.681 (Annual report to legislature on ORS 308.677).
- 4** (3) (a) Notwithstanding subsection (1) of this section, property that is owned exclusively by an eligible Indian tribe or by an entity wholly owned by an eligible Indian tribe, or a portion of the property, is exempt from taxation if the property, or

the portion of the property, respectively, is used exclusively for government services.

(b) Property described in paragraph (a) of this subsection that may be exempt from taxation as property used exclusively for low income rental housing includes, without limitation, property that:

(A) Is held under lease or a lease purchase agreement by an eligible Indian tribe;

(B) (i) Is the property of a partnership, nonprofit corporation or limited liability company of which an eligible Indian tribe is a general partner, limited partner, director, member, manager or general manager; **and**

(ii) Is leased or rented to low income persons for housing purposes; **or**

(C) Is used exclusively for an activity that qualifies as an affordable housing activity under 25 U.S.C. 4132.

(c) Property described in paragraph (a) of this subsection may not be exempt from taxation as property that is used exclusively for low income rental housing unless:

(A) All agreements necessary for the construction and operation of the property as low income rental housing are executed before July 1, 2017;

(B) For purposes of ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption), the requirements of ORS 307.543 (Exemption limited to levy of governing body adopting ORS 307.540 to 307.548) have been satisfied;

(C) The property is offered for rent or is held for the purpose of developing low income rental housing;

(D) If occupied, the property is occupied solely by low income persons; and

(E) The property is located in a county in which more than 10 percent of the enrolled members of the eligible Indian tribe reside.

(4) As used in this section:

(a) "Eligible Indian tribe" means the Burns Paiute Tribe, the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians, the Confederated Tribes of the Grand Ronde Community of Oregon, the Confederated Tribes of Siletz Indians of Oregon, the Confederated Tribes of the Umatilla Indian Reservation, the

Confederated Tribes of Warm Springs Reservation of Oregon, the Coquille Indian Tribe, the Cow Creek Band of Umpqua Tribe of Indians or the Klamath Tribes.

- (b) "Government services" means services provided by an eligible Indian tribe that:
- (A) Are equivalent to services that a state or local government or the federal government customarily provides to its citizens;
 - (B) Are related to:
 - (i) Tribal administration;
 - (ii) Tribal facilities or tribal health facilities;
- (iii) Elementary or secondary education or higher education, including community colleges;
- (iv) Transportation;
 - (v) Fire or police;
 - (vi) Low income rentalhousing;
- (vii) Utility services provided to an Indian reservation or to land held in trust by the United States for the benefit of an eligible Indian tribe; **or**
- (viii) Cemeteries; **and**
- (C) Other than government services related to the uses of property described in subsection (3)(c) of this section, do not generate income.
- (c) "Low income":
- (A) Means income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development.
 - (B) For purposes of projects undertaken pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (P.L. 104-330), includes income that qualifies under 24 C.F.R. 5.609.
- (d) "Permanent improvements" means "real property" as defined in ORS 307.010 (Definition of "real property" and "land")(1)(b)(B).

- (e) "Utility services" means services related to sanitation, sewer, storm drainage and water. [1993 c.266 §2; 1995 c.748 §3; 2001 c.753 §29; 2009 c.453 §1; 2012 c.42 §§1,5; 2015 c.65 §§1,2; 2015 c.180 §§42,43]

Note: Sections 4 and 7, chapter 42, Oregon Laws 2012, provide:

Sec. 4. (1) On or before January 1 of each year, an eligible Indian tribe as defined in ORS 307.181 (Land acquired or owned by Indian tribe) that is granted tax exemption for property, or a portion of property, used exclusively for low income rental housing under ORS 307.181 (Land acquired or owned by Indian tribe) (3) shall submit a report to the Commission on Indian Services.

(2) The report required under subsection (1) of this section must include:

- (a)** For each property, or portion of property, the value of the property tax exemption granted under ORS 307.181 (Land acquired or owned by Indian tribe) (3) for the current property tax year as provided to the tribe by the assessor of the county in which the property is located; **and**
- (b)** The percentage of the current occupants of each property who are members of an eligible Indian tribe as defined in ORS 307.181 (Land acquired or owned by Indian tribe). [2012 c.42 §4]

Sec. 7. (1) It is the intention of the amendments to ORS 307.181 (Land acquired or owned by Indian tribe) by section 5 of this 2012 Act to eliminate the property tax exemption for low income rental housing projects created by the amendments to ORS 307.181 (Land acquired or owned by Indian tribe) by section 1 of this 2012 Act, only . with respect to projects for which all agreements necessary for the construction and operation of the property as low income rental housing are not executed before July 1, 2017.

(2) Projects for which all agreements necessary for the construction and operation of the property as low income rental housing are executed before July 1, 2017, remain eligible on and after July 1, 2017, for the property tax exemption for low income rental housing created by the amendments to ORS 307.181 (Land acquired or owned by Indian tribe) by section 1 of this 2012 Act. [2012 c.42 §7]

¹ Legislative Counsel Committee, *CHAPTER 307-Property Subject to Taxation; Exemptions*, https://www.oregonlegislature.gov/bills_laws/ors/ors307.html (2017) (last

accessed Mar. 30, 2018).

2017 ORS 307.541¹

Nonprofit corporation low income housing

• criteria for exemption

- (1) Property is exempt from taxation as provided under ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption) if:
 - (a) The property is owned or being purchased by a corporation described in section 501(c)(3) or (4) of the Internal Revenue Code that is exempt from income taxation under section 501(a) of the Internal Revenue Code;
 - (b) Upon liquidation, the assets of the corporation are required to be applied first in payment of all outstanding obligations, and the balance remaining, in cash and in kind, to be distributed to corporations exempt from taxation and operated exclusively for religious, charitable, scientific, literary or educational purposes or to the State of Oregon;
 - (c) The property is:
 - (A) Occupied by low income persons; **or**
 - (B) Held for the purpose of developing low income housing, for a period not exceeding a reasonable maximum period, if any, adopted by the governing body;
 - (d) The property or portion of the property receiving the exemption, if occupied, is actually and exclusively used for the purposes described in section 501(c)(3) or (4) of the Internal Revenue Code;
 - (e) The exemption has been approved as provided in ORS 307.547 (Determination of eligibility); **and**
 - (f) The information disclosed on the application filed pursuant to ORS 307.545 (Application for exemption) meets any other criteria adopted by the governing body.
- (2) A governing body that adopts the provisions of ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption) may adopt additional

criteria for exemption that do not conflict with the criteria described in subsection (1)(a) to (e) of this section.

- (3)** For the purposes of subsection (1) of this section, a corporation that has only a leasehold interest in property is deemed to be a purchaser of that property if:
- (a)** The corporation is obligated under the terms of the lease to pay the ad valorem taxes on the real and personal property used in this activity on that property; or
 - (b)** The rent payable by the corporation has been established to reflect the savings resulting from the exemption from taxation.
- (4)** A partnership shall be treated the same as a corporation to which this section applies if the corporation is:
- (a)** A general partner of the partnership; **and**
 - (b)** Responsible for the day-to-day operation of the property that is the subject of the exemption. (1985 c.660 §2; 1995 c.702 §2; 1997 c.752 §11; 2005 c.94 §40; 2015 c.31O §7]

Note: See first note under 307.540 (Definitions for ORS 307.540 to 307.548).

¹ Legislative Counsel Committee, *CHAPTER 307-Property Subject to Taxation; Exemptions*, https://www.oregonlegislature.gov/bills_laws/ors/ors307.html (2017) (last accessed Mar. 30, 2018).

2017 ORS 307.540¹ Definitions for ORS 307.540 to 307.548

As used in ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption):

- (1) "Governing body" means the city or county legislative body having jurisdiction over the property for which an exemption may be applied for under ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption).
- (2) According to the election of a governing body pursuant to ORS 307.543 (Exemption limited to levy of governing body adopting ORS 307.540 to 307.548) (1), "low income" means:
 - (a) Income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development; **or**
 - (b) (A) For the initial year that persons occupy property for which an application for exemption is filed under ORS 307.545 (Application for exemption), income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development; **and**
 - (B) For every subsequent consecutive year that the persons occupy the property, income at or below 80 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development. [1985 c.660 §1; 1993 c.168 §7; 2005 c.94 §39; 2015 c.141 §1; 2015 c.180 §45]

Note: Section 6, chapter 660, Oregon Laws 1985, provides:

Sec. 6. ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption) apply to tax years beginning on or after January 1, 1985, and before July 1, 2027. [1985 c.660 §6; 1993 c.108 §1; 2003 c.215 §1; 2011 c.191 §1]

Note: Section 3, chapter 141, Oregon Laws 2015, provides:

Sec. 3. (1) A governing body that has adopted the provisions of ORS 307.540 (Definitions for ORS 307.540 to 307.548) to 307.548 (Termination of exemption) before the effective date of this 2015 Act [October 5, 2015] may, on or after the effective date of this 2015 Act, elect a definition of ulow income" under ORS 307.540 (Definitions for ORS 307.540 to 307.548) as amended by section 1 of this 2015 Act. An election made pursuant to this subsection applies to the first property tax year that begins on or after the date on which the election is made.

(2) If a governing body described in this section does not make an election under subsection (1) of this section, the definition of ulow income" provided in ORS 307.540 (Definitions for ORS 307.540 to 307.548) as in effect immediately before the effective date of this 2015 Act shall apply to the exemption allowed by the governing body.

(3) This section is repealed on June 30, 2027. [2015 c.141 §3]

¹ Legislative Counsel Committee, *CHAPTER 307-Property Subject to Taxation; Exemptions*, https://www.oregonlegislature.gov/bills_laws/ors/ors307.html (2017) (last accessed Mar. 30, 2018).

CITY OF MYRTLE CREEK

APPLICATION/PERMIT

FOR SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN CITY PARKS

PLEASE TYPE OR PRINT

Name of Responsible Party (if a business please give business name and owners name): _____

Tim & Jennifer Wilcox

Street & Mailing Address: 6130 Azalea Glen RD

City/State: Glendale OR Phone: (541) 270-1491

Date(s) and time requested: 9/11/18 12pm - Dark 5A-670-0859

What other activities will be in the park at this time? BBQing

Estimated Attendance: 100 Items to be served (i.e. beer, wine): Beer, wine

Other Information: _____

I the undersigned agree to all terms of this permit as described on the reverse side of this form and other conditions set by the City. I also hold the City of Myrtle Creek harmless of any injuries or damage resulting from our activities.

Signed: [Signature] Date: 4-20-18

Special Conditions of Approval: _____

Approved by City Council on 5/15/2018 2008.

Signed: [Signature]
City Recorder or City Administrator



Myrtle Creek Lodge No. 1943

BENEVOLENT AND PROTECTIVE ORDER OF ELKS
106 S. Main Street
P.O. Box 703
Myrtle Creek, OR 97457

June 11, 2018

It's "Tee Time" again,

The Elks Scholarship Committee is once again holding their annual Scholarship Golf Tournament on Sunday July 29, 2018. Last year we awarded eight \$500 scholarships. Over the years we have awarded over \$130,000 in scholarships to students of the four high schools in our area as well as home schooled students.

For a donation of \$100 or more, you can join us in support of our high school graduates. We will place a sign with your name or business name on a tee for you to advertise the sponsorship of our scholarship program.

If you are a new sponsor, please contact Dean Bloemendaal directly at (541) 839-4606 to get your sign ordered.

Very Truly Yours,

Dean Bloemendaal

Elks Scholarship Committee Chairman

CITY OF MYRTLE CREEK

APPLICATION/PERMIT FOR SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN CITY PARKS

PLEASE TYPE OR PRINT

Name of Responsible Party (if a business please give business name and owners name): _____

Street & Mailing Address: Joshua Norton & Falk Estates Winery

City/State: _____ Phone: _____

Date(s) and time requested: 7:00pm-9:00pm Sat. Aug 18 2018

What other activities will be in the park at this time? Dinner & Auction

Estimated Attendance: 100 Items to be served (i.e. beer, wine): Beer & Wine

Other Information: 3 Course Meals will be served as well.
The event is for 21 years and over and will be in
a contained area. No swimming will take place.

I the undersigned agree to all terms of this permit as described on the reverse side of this form and other conditions set by the City. I also hold the City of Myrtle Creek harmless of any injuries or damage resulting from our activities.

Signed: [Signature] Date: 7-11-18

Special Conditions of Approval: _____

Approved by City Council on _____, 200__ Signed: _____
City Recorder or City Administrator

Myrtle Creek - City Council Agenda Report

Agenda item: Resolution to include the City in Transit District

Meeting Date: July 17 2018 Primary Staff Contact: Sean Negherbon
Department: E-Mail:
Secondary Dept.: Secondary Contact:

Issue before the Council: Resolution ____ to include the City of Myrtle Creek in the proposed Transit District.

Staff Recommendation: Approve Resolution.

Background:

The County Commissioners have proposed to initiate by order the formation of a non-taxing transportation district serving Douglas County. To be included in the District, the City must pass a resolution approving the order initiating the formation of the District and the City's desire to be included in said District.

If the Council chose to not participate at this time the City could participate at a later time through an intergovernmental agreement with the District.

Fiscal Impact: Currently the City contributes \$10,000 to the transit system. \$5000 of this is reimbursed by the Cow Creek Band to reduce the financial impact to the City and help provide transit services to the citizens of Myrtle Creek. It is unclear at this time how this contribution would be affected.

Council Options:

- Approve Resolution ____ approving the Douglas County Commission's Order initiating the formation of a County-wide transportation district.
- Take no action.

Potential Motion:

Move to approve Resolution ____ approving the Douglas County Commission's Order initiating the formation of a County-wide transportation district.



CITY OF MYRTLE CREEK

RESOLUTION NO. 18-10

**A RESOLUTION APPROVING THE DOUGLAS COUNTY
COMMISSION'S ORDER INITIATING THE FORMATION OF
A COUNTY-WIDE TRANSPORTATION DISTRICT**

WHEREAS, Oregon Revised Statutes (“ORS”) 198.835 authorizes a county board to initiate the formation of a special district to be located entirely within the county by an order setting forth: (a) The intention of the county board to initiate the formation of a district and citing the principal Act; (b) the name and boundaries of the proposed district; and (c) the date, time and place of a public hearing on the proposal; and

WHEREAS, the Board of County Commissioners (“County Commission”) for Douglas County, Oregon, proposes to initiate by order a non-taxing transportation district authorized under ORS 267.510 to 267.390 to provide transportation services throughout Douglas County as authorized by law; and

WHEREAS, the proposed name for the transportation district will be determined at a later date; and

WHEREAS, ORS 198.720(1) requires, that, if any part of the territory subject to formation is within a city, the city must provide a certified copy of a resolution approving the order initiating formation; and

WHEREAS, the proposed County order is attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the City Council desires for the City to be included in the proposed transportation district;

NOW, THEREFORE, BE IT RESOLVED:

The City Council hereby approves the County Commission’s proposed order initiating formation of the Transportation District and consents to the City’s inclusion in the boundaries of the proposed district.

Adopted this 17th day of July, 2018.

Mayor

ATTEST

City Recorder