



CITY OF MYRTLE CREEK

207 NW Pleasant, P.O. Box 940, Myrtle Creek, OR 97457

Phone 541-863-3171, Fax 541-863-6851

MC _____

Sign Permit

<i>**For City Use Only**</i>	
Approved: _____	Date: _____
Final Inspection: _____	Date: _____

Applicant(s):
 Name _____
 Contact Person _____
 Signature _____
 Address _____

 Phone _____

Owner(s):
 Name _____
 Signature _____
 Address _____

PLEASE INCLUDE THE FOLLOWING:

1. A scaled drawing or picture of the sign including dimensions;
2. A map of the proposed sign location including all property lines, structures, streets and sidewalks;
3. For Wall Signs: An elevation of the wall including: location, dimensions and square footage of existing signs as well as the length of the entire building wall (not tenant space);
4. For Freestanding Signs: A map displaying the location of existing projecting, roof and free standing signs on the site.

**** A building permit may be required. Please verify with the Douglas County Building Department;**

**** An electrical permit may be required. Please verify with the Douglas County Building Department;**

TYPE OF SIGN/LOCATION

Free Standing Sign _____ Wall Sign _____ Roof Sign _____

Sign Address and Location _____

SIGN DIMENSIONS

Horizontal Dimension _____ Vertical Dimension _____

Distance to Street _____ Total Square Footage _____

I understand that I need to call for Utility Locate 48 hours prior to beginning construction (1-800-332-2344) and upon project completion will call the Myrtle Creek Planning Department for a Final Site Inspection.

(Applicant Signature) _____

Waiver: I understand it is the responsibility of the applicant and property owner to consider issues such as drainage, flooding, soil stability, or excessive slopes in this project. I also understand that approval of this Fence Permit does not release me from compliance with private covenants, restrictions, or easements affecting this property. I attest that all the information provided within this application is true and accurate.

(Initials) _____